

All Shareholders of OKTA AD - Skopje are invited to the  
**31<sup>st</sup> SESSION OF THE ANNUAL GENERAL ASSEMBLY OF SHAREHOLDERS**

of OKTA Crude Oil Refinery Shareholding Company – Skopje, to be held at the Company’s registered office at street 1 no. 25 in p.n. Miladinovci, 1001 Skopje, on

Thursday, 27<sup>th</sup> of May, 2021 at 12.00 am

**AGENDA**

1. Procedural part (Election of Chairman and vote counters);
2. Presentation of the Annual Account and the Financial Results for 2020, the Audit Report for the FY 2020 and the Annual Report for the FY 2020;
- 2/1 Approval of the adopted Annual Account, audited Financial Statements, and Annual Report for 2020;
- 2/2 Passing a Decision for covering of the loss presented in the Annual Accounts and audited Financial statements for 2020 and
- 2/3 Approval of the operation of the Board of Directors in 2020.
3. Passing a Decision for approval of payment of dividend and a Decision for the determining of a dividend calendar.
4. Appointing an authorized Auditor of the Annual Account and the Financial Statements for 2021 and
5. Decision for electing a member of the Board of Directors.

**INSTRUCTIONS**

The General Assembly decides only on issues duly included in the Agenda.

Proposing items on the Agenda and proposing decisions can be performed in a period of 8 (eight) days from the date of publishing the public announcement, in a manner described in the Information regarding proposing new items on the agenda and proposing decision, available on the official internet page of the Company.

Questions regarding each of the items on the Agenda of the session of the assembly can be raised in the manner provided in the Information regarding raising of questions, available on the official internet page of the Company.

Each shareholder that intends to participate on the Assembly is obliged to register the participation at latest until the beginning of the convened session of the Annual General Assembly of shareholders (application for participation on the assembly). Registering the participation on the Assembly by the shareholders at least 1 (one) day prior to the date of the meeting IS RECOMMENDED.

Each shareholder has the right to participate and vote on the Assembly personally (through the legal representative for shareholders-legal entities), or through a person authorized by the shareholder to represent the shareholder on the Assembly, issued in a written form (without the obligation to have it verified by a notary), for which the shareholder is obliged to inform the Company immediately, in a written form, by sending a notification via post or by handing it personally in the archive of the Company. Form of a Notification is available on the official internet page of the Company.

If the shareholder does not inform the Company of the given authorization, it will be considered as if the authorization was not given at all.

Relevant forms of a power of attorney are available on the official internet page of the Company.

Shareholders may vote via correspondence, prior to the day of holding the assembly. The filled in Form for voting via correspondence must be received by the Company by no later than 14.00 hours on 26.05.2021. Shareholders that voted in this manner are considered present on the assembly, i.e. they constitute the quorum for operation and deciding on the assembly. The voting via correspondence shall be conducted in a manner described in the Information regarding voting via correspondence, available on the official internet page of the Company.

**PURSUANT TO THE MEASURES OF THE GOVERNMENT FOR PREVENTING OF THE SPREADING OF THE CORONAVIRUS COVID-19, WE ENCOURAGE ALL SHAREHOLDERS TO EXERCISE THE RIGHT OF PARTICIPATION AND VOTING VIA CORRESPONDENCE, WITHOUT PHYSICAL PRESENCE ON THE ASSEMBLY OR TO CONSOLIDATE THEIR PARTICIPATION BY APPOINTING MUTUAL PROXIES USING THE TEMPLATES PROVIDED ON THE OFFICIAL INTERNET PAGE OF THE COMPANY!**

**Shareholders are advised to regularly visit the official internet page of the company and remain informed for any eventual updates regarding the date, venue and other information related to the Assembly, which may occur as result of acts of state bodies and other relevant institutions in relation to the COVID-19 pandemic.**

Materials for all items of the Agenda may be reviewed at the Cabinet of the Chief Executive Officer starting from the date of publishing of this public announcement each working day from 12:00 to 13:00 hours and are published on the official internet page of the Company.

Official internet page of the Company is:

[www.okta-elpe.com](http://www.okta-elpe.com)

UPON PROPOSAL OF THE BOARD OF DIRECTORS

Chairman

**Mr. Dionysios Routsis**